

MESSAGE FROM THE DIRECTOR OF SAFETY AND SECURITY

The Annual Campus Security Report for 2008 and the following security policies are being issued pursuant to the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act).

Kansas City Art Institute strives to provide a safe and secure environment for students, faculty, staff, and visitors. The Office of Director of Safety and Security encourages and solicits the assistance and cooperation of the entire campus community in our attempts to make the campus a safe place to work, live, and play. I encourage you to take the time to read and use the information provided in this publication.

The KCAI is a community of approximately 650 students located in the cultural heart of metropolitan Kansas City on a 13-acre park-like campus setting. As part of this larger community, KCAI shares many of the same interests and problems, including a concern about crime.

DEPARTMENT OF SAFETY AND SECURITY MISSION STATEMENT

The Department of Safety and Security of the Kansas City Art Institute exists for the purpose to serve and protect an educational environment designed to provide a community that fosters each student's commitment to art and development for humanistic values. The Department respects this unique freedom, creativity, discipline and vision. The Department continually strives for excellence and to maintain a safe and secure environment through service, integrity, leadership and fair treatment to all.

KCAI DEPARTMENT OF SAFETY AND SECURITY

The Department is located in Vanderslice Hall. The staff – a director, supervisor, and 9 officers – is uniformed and available 24 hours a day, 7 days a week. The department staff carries a patrol agent-unarmed officer's commission issued through the Kansas City Missouri Police Department. A contracted security service provides security to the Living Center (student residence) seven nights a week.

Department personnel receive training in-house on a wide range of topics; including, but not limited to patrol procedures, basic first aid, CPR, interviewing techniques, crime prevention, legal responsibilities, crime scene and incident protection, residence hall security, alcohol abuse on campus, campus and community relations, handcuffing, use of pepper spray, report writing, and physical security techniques.

Officers are assigned to roving patrols of the campus. They enforce all policies of the school, and all local, state and federal laws. Their duties include building checks for safety and security issues, response to requests for locks and unlocks, call responses, report writing, safety inspections, pedestrian checks, first aid calls and other campus assists.

KCAI Safety and Security Department enjoys an excellent working and cooperative relationship with the Kansas City Fire Department, Fire Marshall's Office, Kansas City Missouri Police Department and other campus police/security agencies. The Department is a member of the following professional organizations: International Association of Campus Law Enforcement Administrators, Missouri Association of Campus Law Enforcement Administrators, Metro-Central Security Group and Kansas City Crime Commission's Tips Hotline.

HOW TO REPORT A CRIME - YOUR REPORT IS VITAL

Members of the KCAI community are encouraged to report crimes, suspicious activities, or other emergencies to the Department of Safety and Security immediately by dialing **931-6666**. Reporting crime to campus authorities is very important to your campus and your fellow students. It not only helps colleges and local authorities apprehend those responsible, but also helps provide an accurate picture of the amount of crime on campus so it can be

determined what additional steps may need to be taken. Your report will also help the college determine if disciplinary action is required.

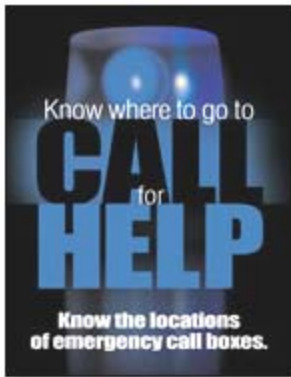
The office locations and telephone numbers for the KCAI Safety and Security Department are:

Security Officer's Office – first floor of Vanderslice Building – **Call 931-6666,**

Safety & Security Director's Office – second floor of Vanderslice Building – (816) 802-3399

Kansas City Missouri Police can be reached by dialing **911** for emergencies.

Communication is enhanced with four exterior red phones located in a gray call box found around the campus at essential locations. These call-box telephones provide a 24-hour direct link to on-duty Security Officers through two-way radio/phone communications between officers and the caller. They are located at the following locations:



<p>East Side of Foundation Building West Side of Living Center West Side of Irving Building South Side of Dodge Paint Building</p>
--

TIMELY NOTICE

The KCAI Department of Safety & Security will publish a Security Alert within 24 hours of an incident to aid in the prevention of similar crimes. The notice will be for crimes listed in the Clery Act, which are reported to KCAI security. Security Alerts will be printed and posted on bulletin boards at key locations of each campus building. They will also be sent electronically to all members of our campus community. In addition alerts and notices received from the Kansas City Police Department will be distributed in the same manner.

MISSING PERSONS POLICY

Students living on-campus

A suspected missing student should be reported to campus security immediately. In compliance with federal laws, if after investigation the student is determined to be a missing person, the appropriate law enforcement agencies and the student's emergency contact will be notified within 24 hours. If a student is under the age of 18, KCAI is required to contact a parent or guardian. If a student is over the age of 18, KCAI is required to contact the emergency contact identified by the student to the college.

Students living off-campus

A suspected missing student should be reported to campus security immediately. If after investigation the student is determined to be a missing person, the appropriate law enforcement agencies will be contacted within 24 hours.

EMERGENCY ALERT SYSTEM

Emergency Alert System (EAS) is a notification system that allows the Kansas City Art Institute to contact you during an emergency by sending messages to your:

- E-mail (school, personal, other)
- Text messages – cell phone – Emergency Alert System
- Campus PA system for emergency notifications

When an emergency occurs, authorized senders will instantly notify the campus community using EAS.

EAS is a personal connection to real-time updates, instructions on where to go, what to do, or what not to do, who to contact and other important information. The campus-wide Emergency Alert System that will provide instant cell phone communication to all members of the college community who choose to be a part of the network. The system is reserved exclusively for two specific scenarios: school closings for day classes due to inclement weather and emergency situations that are in progress on the campus.

EAS is a free service offered by the Kansas City Art Institute. Your wireless carrier may charge you a fee to receive messages on your wireless device.

The Director of Safety and Security or his/her designee is responsible for consulting with department staff, local police department(s), and with other campus authorities (as deemed necessary) in making the determination on a case-by-case basis of when an emergency alert is disseminated.

DAILY LOG

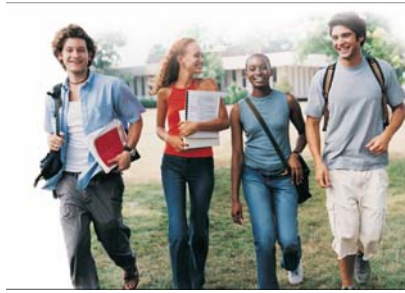
The KCAI Safety & Security Department maintains a Daily Log of all crimes reported to the department. The Log lists the nature of the crime, the date and general location of the crime. Entries or updates within two business days may be withheld if the information is protected by statute, if there is a danger to the victim or a need to keep the investigation confidential.

The Daily Log is open to public inspection at the Director of Safety & Security Office during normal business hours. Normal business hours are Monday through Friday 8:30 am to 4:30 pm. All records required by the Clery Act will be retained for a period of five years following the publication of the last annual campus security report to which they apply.

LOCKS AND KEY PADS

KCAI Safety and Security Department works closely with Living Center staff and Plant Services personnel to ensure the utmost security in campus facilities. Lost keys, broken keypad entry systems, and damaged locks should be reported to maintenance or security. The Jannes Library, Design Building, East Building, Irving Building, Irving Building Computer Labs, Dodge Paint Building, Ceramics, Foundation Building, Fiber Building, Interdisciplinary Classroom, Café Nerman and Living Center are equipped with a card access control system.

RESIDENCE HALL SECURITY



The Living Center at the Kansas City Art Institute is equipped with a card access control system, which is operational seven days a week. All students living in the building are issued access cards. In addition, contracted security officers are assigned at key times to monitor the building and check on those people entering the facility.

Off-campus housing includes apartments, private homes, individual rooms, and apartments within private homes. KCAI does not provide security for off-campus housing.

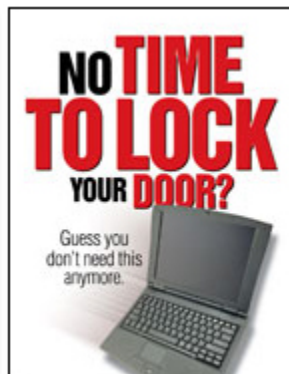
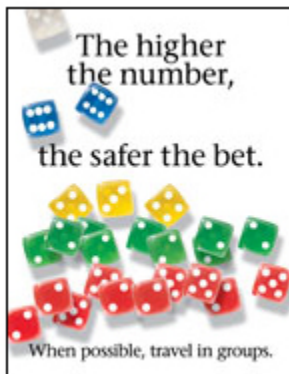
SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

The Safety and Security Department believes it is more beneficial to prevent crimes than to react to them. The primary means for accomplishing this goal is Crime Prevention Programs and Student Orientations. These programs are based on the concepts of eliminating or minimizing criminal opportunities and encouraging students, faculty and staff to be responsible for their security and the security / safety of others.

The Office of Academic/Student Life, Director of the Living Center, and Academic Resource Center, and the Department of Safety and Security sponsor awareness programs on topics including personal safety awareness, rape prevention, and the prevention of larceny, burglary and vandalism. Information pertaining to safety and security matters is provided to students, faculty and staff through bulletins, newsletters and during student orientation programs.

Workshops presented included:

- New student orientations: Sexual Assault/Date Rape, Reproductive Health/Safer Sex, Campus Safety and Security, Making the Transition to College, Stress Management, Sexual Identity Development, Diversity on Campus, Health and Wellness Service and Career Services at KCAI
- Transfer student orientations
- Special personal safety training
- Fire extinguisher training for staff, resident assistants, plant services and various departments.



The following crime prevention programs and projects are implemented by KCAI:

Personal Safety Escort Program, New Student Orientation, Awareness Programs and Presentations and Safety and Security Committee Meetings

YOU NEED TO KNOW

Illegal drugs and alcohol pose serious health risks to those who use them. Additionally, state and federal criminal penalties for possession, sale, trafficking and illegal interstate transportation are severe. Disciplinary sanctions at KCAI for possession and sale of illegal drugs and alcohol can result in disruption or termination of education or employment. KCAI is in compliance and in support of the Drug-Free Workplace Act of 1988.

KCAI recognizes that responsible and moderate serving and consumption of alcoholic beverages in our society is a common custom and may authorize the use of alcoholic beverages at authorized campus activities in accordance with the law (legal drinking age is 21).

The unauthorized use of or possession of alcohol on the campus is prohibited, and the President may impose appropriate corrective action for violations, up to and including discharge.

Alcohol, illegal drugs, and weapons are not permitted on the campus. KCAI officers enforce laws regulating under-age drinking; the use of controlled substances and weapons possession.

Alcoholic beverages may be served at campus activities if authorized under conditions outlined in the Student Handbook, Faculty, and Staff Handbook. Policies on Alcohol and Drug Abuse, Student Disciplinary Procedures, and Employee Disciplinary Procedures may be found either in the Kansas City Art Institute Student Handbook or the Kansas City Art Institute Staff Handbook. These are located respectively in the Student Life Office and in the Human Resources Office.

CRIME REPORTING / RECORDS

Jeanne Cleary disclosure of Campus Security Police and Crime Statistics Act

The security of all members of the campus community is of vital concern to KCAI. In compliance with the Jeanne Cleary Disclosure of Campus Security Policy and Crime Statistics Act, information concerning campus security programs, recommended personal safety practices, the authority of Campus Security Officers, campus disciplinary procedures, and campus crime statistics can be found on-line at www.kcai.edu or may be requested from the KCAI Department of safety and Security, 4415 Warwick boulevard, Kansas City, Missouri 64111-1874 or call 816-802-3399.

Numerous efforts are made to inform members of the campus community about campus crime and crime-related problems. The Safety & Security Department's security alert flyers, campus emails and our Campus News "ARTNotes" are used to communicate crime statistics and crime/fire prevention information.

The KCAI Department of Safety & Security prepares and publishes copies of this report for the entire campus in compliance with the Jeanne Cleary disclosure of Campus Security Police and Crime Statistics Act. The crime statistics for the past years can be found on our web site at www.kcai.edu and a more detailed report can be found on the U.S. department of education web site at www.ope.ed.gov/security.

CAMPUS SEX CRIMES PREVENTION ACT

The Campus Sex Crime Prevention Act is a federal law that requires sex offenders who already must register in a state to indicate if they are employed or enrolled at an institution of higher education. The state collects

information on the offender and then turns that information over to local law enforcement with jurisdiction where the institute of higher education is located.

The Act further requires institutions of higher education, such as the Kansas City Art Institute, to inform the campus community how to obtain local law enforcement information on registered sex offenders. Registry lists may be viewed or purchased in person at the offices of the Jackson County Sheriff Department, 3310 NE Rennau Road, Lee's Summit, MO 64063, 816.525.4302. The officers of the Jackson County Sheriff Department are open Monday through Friday from 8:00 a.m. to 5:00 p.m. The current cost of a registry list is \$5.00. Neither the State of Missouri nor the Jackson County Sheriff Department currently provides a registered sex offender internet site.

COMPLIANCE WITH NEW DOMESTIC SECURITY LEGISLATION

KCAI has established procedures to follow regarding subpoena and Patriot Act requests. Information can be obtained by contacting the Registrar at 816-802-3469.

CRIME STATISTICS

In compliance with the Campus Security Act, according to federal law, specifically the Student Right to Know and Campus Security Act of 1990, the KCAI Department of Safety and Security is required to report "statistics concerning the occurrence on campus of criminal offenses reported to local police agencies, or to any official of the institution who has significant responsibility for student and campus activities".

The following charts list crimes on the KCAI campus. They also show crimes such as liquor-law, drug-abuse, and weapons possession violation.

Crime	2006	2007	2008
Murder	0	0	0
Sex Offenses	0	0	0
Robbery	0	0	1
Aggravated Assault	1	3	1
Burglary	2	1	0
Motor Vehicle Theft	1	2	0
Arson	0	0	0
Stealing	26	24	13
Hate Crimes	0	0	0
Liquor Violations	7	18	26
Drug Violations	2	1	2
Weapons Violations	0	0	0

KANSAS CITY POLICE DEPARTMENT CRIME SUMMARY

The Kansas City Police Department provided the crime summary for 2008. The offenses that are reported are called Part I (Crimes against the person) and Part II (Crimes against property) crimes.

These crimes are also mandated by the Clery Act to be reported and distributed annually through the Department's Annual Report to all current students, faculty and staff. The report contains statistics for arrest and referrals to the campus judicial process for liquor law violations, drug abuse violations and weapon law violations.

The Kansas City Police Department provided the crime summary for the described categories. The neighborhood boundaries were Main Street to Oak Street and 4200 Street to 4600 Street. There could be some duplication in crime summary numbers between KCAI and Kansas City Missouri Police Department.

Kansas City Police Department statistics:

	2006	2007	2008
Murder	0	0	0
Rape	0	0	1
Robbery	7	5	9
Assault	12	13	9
Burglary	6	16	9
Stealing	88	153	139
Auto Theft	15	16	18
Arson	1	0	0
Hate Crimes	Not Provided	Not Provided	Not Provided
Liquor Violations	“	“	“
Drug Violations	“	“	“
Weapons Violations	“	“	“

ACTIVITY LOG STATISTICS 2008

The Department of Safety & Security provides many functions. Security officers on each shift report activities and duties on an activity log sheet. Some of this information is calculated for the year and is listed below.

Activity	Total Number
Arrest	0
Building Checks	23486
Escorts	265
Motorist Assists	20
Parking Tickets	234
Pedestrian Checks	79
Repair notices	246
Reports Written	613
Requests for lock or unlock	8621

Annual Report and Crime Summary is located at Web Site www.kcai.edu or with the Department of Education <http://www.ed.gov/index.jhtml>

ADDITIONAL SUPPORT INFORMATION

To review the art safety brochure titled, “Safety Guides for Art” and “Art Safety Training Video” or obtain additional printed copies of this Annual Report and Crime Summary contact the Director of Safety and Security at (816)802-3399 or email: rbayless@kcai.edu.

EMERGENCY NUMBERS

Emergency Call: 911 (Police/Fire/Ambulance)

Campus Security 931-6666