

# KANSAS CITY ART INSTITUTE

A four-year college of art and design

## Internship INTENT FORM

**Due Date: February 1<sup>st</sup>, 2010**

### **STUDENT INFORMATION**

Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Dept: \_\_\_\_\_

Class Level: \_\_\_\_\_ KCAI Email: \_\_\_\_\_ Ph #: \_\_\_\_\_

Internship Semester:  Fall  Winter  Spring  Summer I  Summer II

Internship Credit/Hrs for this semester:  3 hrs  6 hrs  9 hrs  12 hrs

Apply credits to:  Studio Elective  Req. Internship  Art History  LA Elective  
 Creative Writing

Class to drop if already registered for 18 credit hours: \_\_\_\_\_  
(You may not register for more than 18 credit hours without petitioning to do so and paying additional tuition.)

Name of faculty supervisor: \_\_\_\_\_

### **NOTE TO STUDENT:**

By signing and submitting this form you are enrolling in the internship program. In order to get credit for your internship, you will need to complete all the internship requirements bellow. Submit the following forms to the Career Services office by their due date:

- The contract form due February 19<sup>th</sup> '10
- The reflection paper due May 7<sup>th</sup> '10
- The evaluation of the internship and time log due May 7<sup>th</sup> '10

\_\_\_\_\_  
Signature of STUDENT

\_\_\_\_\_  
Date

### **DEPARTMENTAL APPROVAL** *(to be signed by the faculty supervisor)*

By signing this form you are confirming that this student is artistically, academically and professionally prepared for an internship experience, and you agree to be the student's faculty supervisor for an internship.

\_\_\_\_\_  
Signature of FACULTY SUPERVISOR

\_\_\_\_\_  
Date

### **ELIGIBILITY VERIFICATION** *(to be completed by Career Services office)*

\_\_\_ GPA of \_\_\_\_\_ (Minimum of 2.0 for Internship)

\_\_\_ Student is of Junior or Senior standing during the internship.

\_\_\_ Student has completed at least 6 credit hours of major studio at KCAI.

\_\_\_\_\_  
Signature of CAREER SERVICES

\_\_\_\_\_  
Date